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notre dame report

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the university

Official announcements

SUMMER HUMANITIES WORKSHOP FOR SCIENTISTS AND ENGINEERS: The Collegiate Seminar Program is inviting applications for participation in a summer workshop in the theory and teaching of the humanities. The project, made possible by a small grant from Uniroyal, Inc., will enable a limited number of faculty members from the Colleges of Science and Engineering to broaden their own understanding of general and liberal education, and then take an active part as teachers in such education for two years in one of the courses offered by the Collegiate Seminar Program. Further information may be obtained from Professor John Oesterle, 102-A O'Shaughnessy Hall, #3392.

UNIVERSAL NOTRE DAME NIGHT IN SOUTH BEND: Edmund A. Stephan, chairman of the Board of Trustees, will discuss the "Notre Dame of Tomorrow" when the St. Joseph Valley Club of South Bend observes Universal Notre Dame Night on Wednesday, April 26, in the Monogram Room of the Athletic and Convocation Center.

Members of the faculty and staff, as well as their wives, are invited to the social hour beginning at 6:30 p.m. and the dinner at 7:30 p.m. Tickets are \$6 per person and may be reserved by calling Joe Sassano, chairman, at #7724.

Summer Session innovation

The intensive seven-week Summer Session at the University has come in for further abbreviation with the introduction of several "microcourses" worth one hour of credit for two weeks of classes. The innovative short courses on particular subjects are being added by the Departments of History, Philosophy of Science and Economics in order to broaden the curriculum available to the summer students. Scholars may opt for the two allowable seven-week courses worth up to three hours of credit each, up to six or eight of the two-week courses, or a combination of both.

The advantages to a teacher working on a graduate degree might be the specialization on such courses as "Napoleon," "Adolph Hitler" or "China and Japan Since 1945," instead of a seven-week course on "European History." By moving from one two-week session to another he may acquire the particular knowledge he

desires without devoting the entire summer session to an all-inclusive subject.

Contrasted with the intensive two-week courses worth one hour of academic credit are the "super-condensed" workshops planned by the College of Business Administration where students will spend up to seven hours daily in the classroom for one week and receive two hours of credit.

The 1972 schedule calls for registration on June 26 and commencement on August 11.

Major study of continuing education in U.S.

A major study of continuing education in the United States has entered its second phase with the appointment of four task force study groups to examine key areas. The study is being coordinated by Dean Thomas P. Bergin of Notre Dame's Center for Continuing Education.

Rev. Theodore M. Hesburgh, C.S.C., President of Notre Dame and chairman of the study's steering committee, announced the task forces, which grew out of a national conference on continuing education sponsored by the Kellogg Foundation at the University of Notre Dame last year.

Indiana Third District Congressman John Brademas heads the task force on continuing education and public affairs. Dr. Howard R. Neville, executive vice president for administration at the University of Nebraska, chairs the task force on continuing education and the university. The task force on continuing education and social responsibility is headed by Dr. Elias Blake Jr., president of the Institute for Services to Education in Washington, D.C., and Dr. Alexander M. Schmidt, dean of the University of Illinois School of Medicine in Chicago, is chairman of the study panel on new knowledge and the professions.

The task forces are charged with analyzing the role of continuing education in their areas and presenting specific recommendations.

In a statement summarizing reasons for the study, Father Hesburgh noted that "while continuing education has expanded at geometric proportions over the

last 20 years, it has not yet begun to reach the universal level of participation needed of all citizens. We consistently structure programs for the people who need continuing education the least. Where are the programs needed for the new students--the mature citizen, the poor, women, minority group members, the migrant laborer, the prisoner, the high school graduate not interested in a four-year degree?

"We have also been preoccupied with programs focused upon highly specialized vocational and professional interests at the expense of offerings in the arts, humanities and cultural affairs. And we have failed to use the technology at hand to reach out and touch the vast number of people who could be served. We remain committed to the traditional academic pattern, expecting all to come to the citadel."

Following a final report containing the findings and recommendations of the task forces, a conference to implement proposals will be held at Notre Dame's Center for Continuing Education.

Undergraduate Computer Engineering Program

Beginning in the Fall 1972 semester, a new computer engineering program is being offered by the Department of Electrical Engineering, in addition to the regular electrical engineering program. Both programs require 128 semester credit hours for graduation and lead to the BSEE degree. The freshman and sophomore year curricula are the same in both programs. In the junior year of the new program, three computer courses are required in lieu of EE 348 Theory of Electromagnetism and six hours of EE electives. In the senior year, in lieu of nine hours of EE electives and seven hours of technical electives in the regular EE program, the computer engineering program has the following required courses:

EE 451	Computer Simulation (3-3-4)
EE 561	Automata & Computability I (3-0-3)
EE 461	Languages and Translation (3-0-3)
EE 582	Advanced Computer Hardware Design (3-0-3)
Math 423	Numerical Methods (3-0-3)

Several computer engineering elective courses are available as listed in the Engineering Bulletin, in addition to the above required courses.

Faculty Senate Meeting

The Faculty Senate will meet the evening of April 18 in Washington Hall. At approximately 7:30 p.m. the Senate will recess in order to accept the report of the Faculty Manual Committee. The faculty at large is invited and indeed encouraged to join with the Senate in a discussion of the proposed revisions to the Faculty Manual.

The report of the Faculty Manual Committee is found in the Documentation section of this issue. If you should have any question, additions, criticisms, or comments concerning this report, please feel free

to attend your Senate's meeting before these proposals are finalized. Due to the limited amount of time given to the Faculty Senate to propose revisions to the Faculty Manual the meeting of the 18th will be the last opportunity for direct faculty input before the proposals are sent to the Academic Council.

Again we look forward to your joining us on April 18.

Board of Trustees

Since the publication of the up-to-date list of active members of the Board of Trustees in Notre Dame Report #14, page 228, changes in the addresses of certain trustees have been made. The following changes should be noted:

Mr. Paul Foley
President and Chief Executive Officer
The Interpublic Group of Companies, Inc.
1271 Avenue of the Americas
Rockefeller Center
New York, New York 10020

Mr. Donald J. Matthews
Bush-Universal, Inc.
4 Corporate Park Drive
Harrison, New York 10528

Mr. Joseph I. O'Neill Jr.
410 West Ohio Street
Midland, Texas 79701

In the news

Father Hesburgh has been awarded the honor "Clergyman of the Year" by the Religious Heritage of America for "distinguished leadership in the areas of human rights, higher education, public affairs, foreign assistance programs and science". . . Ms. Grace Olivarez, a 1970 Notre Dame Law School graduate, was one of two members of President Nixon's Commission on Population Growth and the American Future to issue a rebuttal to the Commission's endorsement of abortion (NC News Service, March 15). . . James Douglass, a former member of the non-violence program faculty at Notre Dame, was arrested earlier this month on a charge of trying to destroy files at Hickam Air Force Base in Hawaii (National Catholic Reporter, March 17). . . the U.S. Commission on Civil Rights, headed by Father Hesburgh, was evaluated in an article appearing in the January/February City Magazine. . . Dr. Peter Naus, assistant professor of psychology, discussed psychological problems of elderly persons in A.D. Correspondence, March 18. . . Jose Napoleon Duarte, a 1948 civil engineering graduate of Notre Dame, was reported safe in Guatemala with his family after leading an abortive revolution against the government in his native El Salvador (NC News, April 3). . . another engineering alumnus (electrical, 1961), Donald B. Rice, was appointed president of the Rand Corporation (New York Times, March 30).

faculty notes

Non-university appointments

Rev. Theodore M. Hesburgh, C.S.C., President of the University, has been elected a director of the Chase Manhattan Bank. The vacancy he fills on the board of the country's third largest bank was created by the retirement of Frederick R. Kappel, former chairman of the American Telephone and Telegraph Company. Father Hesburgh becomes one of the few clerics serving as directors of major corporations in the country.

Dr. James L. Massey, professor of electrical engineering, has been appointed associate editor of Algebraic Coding, IEEE Transactions on Information Theory, New York, for the three-year period 1972-75.

Dr. Jerome L. Novotny, professor of aerospace and mechanical engineering, has been appointed an associate technical editor of the Journal of Heat Transfer, Transactions of ASME, for a period of three years, effective July 1. Dr. Novotny will be responsible for approximately 25 per cent of all papers submitted for publication.

Dr. Thomas R. Swartz, associate professor of economics, and his wife, Jeanne, have been appointed to the Associateship of the Danforth Associate Program, effective September 1. The Associate Program is one of the Danforth Foundation's efforts to recognize and encourage good teaching and humane values in the educational process. Presently, approximately 5,000 men and women--college teachers and their wives and husbands--in the United States are appointed to the Associateship.

Miscellany

Dr. Paul G. Banikiotes, assistant professor of education, served as chairman of a panel discussion entitled "Community-Counseling Center Activities for Service and Training" at the convention of the American Personnel and Guidance Association.

Dean Thomas P. Bergin of the Center for Continuing Education was one of eight Kellogg Center directors speaking at a two-day conference on "A Better World Through Communication," that dedicated the new Kellogg Center for Continuing Education at Columbia

University, March 28-29.

Dr. William I. Davisson, associate professor of economics, presented a paper entitled "Technology and Social Change" at Valparaiso University, March 22. The paper was part of a program entitled "Week of Challenge," cosponsored by the student body and Omicron Delta Epsilon.

Dr. Joseph W. Evans, associate professor of philosophy, is the author of the lead article, "Jacques Maritain," appearing in the Winter, 1972 issue of The New Scholasticism, a quarterly of philosophy and the journal of the American Catholic Philosophical Association. The entire issue is dedicated to Maritain in celebration of his 90th birthday.

Prof. Leslie G. Foschio, assistant dean of the Law School, will be a panelist on Crime and Deterrence in the Fourth National Symposium on Law Enforcement Science and Technology in Washington, D.C., May 1. The conference is sponsored by the Law Enforcement Assistance Administration.

Prof. A.L. Gabriel, director of the University's Mediaeval Institute, addressed a symposium on "Humanism as a Life Style: Mediaeval and Modern" at Ball State University, Muncie, Ind., April 9. The topic of his lecture was "Pictorial History of Mediaeval and Humanistic Student Life and its Modern Implications."

Dr. Edward A. Goerner, professor of government and international studies, gave the annual Natural Law Institute lecture in the Center for Continuing Education, March 24. His talk, "Aristocracy and Natural Right," will be the lead article in this year's American Journal of Jurisprudence.

Dr. Eugene W. Henry, professor of electrical engineering, will deliver a paper entitled "Interactive Computer Simulation of Court System Delays" at the Conference on Modeling and Simulation at the University of Pittsburgh, Pittsburgh, Pa., April 24. Co-authors of the paper are Dr. John J. Uhran Jr. and Dr. Michael K. Sain of the Department of Electrical Engineering.

Dr. Theodore B. Ivanus, associate university librarian and assistant professor of government and international studies, delivered a public lecture sponsored by the Institute for International Studies on "The Crisis in Yugoslavia," March 9.

Dr. Richard A. Kurtz, professor of sociology and anthropology, delivered a talk on "The Medical Sociologist as Visitor in Developing Societies" at Valparaiso University, March 9. He also spoke to guests at the annual dinner at Aux Chandeliers, the Elkhart County Association for Retarded Children.

Dr. James M. Lee, director of the religious education program in the Department of Graduate Studies in Education, participated in a closed meeting of the Directors of Graduate Religious Education Programs in Catholic universities in the U.S., March 23-25, in Chicago, Ill. The meeting, the first of its kind, was convened by the Director of Religious Education of the United States Catholic Conference.

Prof. David T. Link, associate dean of the Law School, participated as planner, administrator, speaker and panelist in the First National Conference on Automated Law Research in Atlanta, Ga., March 16-18. The conference was sponsored by the ABA Standing Committee on Law and Technology, of which Prof. Link is chairman.

Dr. Cary K.K. Mak, associate professor of civil engineering, presented a paper entitled "Finite Element Analysis of Buckling and Postbuckling Behaviors of Arches with Geometric Imperfections" at the National Symposium on Computerized Structural Analysis and Design at George Washington University, Washington, D.C., March 25.

Dr. James L. Massey, professor of electrical engineering, will speak on "Coding for Everyday Channels" as part of the IEEE Program of Outstanding Lecturers in Europe to the IEEE Spanish section in Madrid, April 26; to the IEE Switzerland section in Lausanne, April 28; and to the IEEE Middle and South Italy section in Rome, June 21.

Dr. Basil R. Myers, chairman of the Department of Electrical Engineering, presented a paper entitled "Hamiltonian Factorization of the Product of a Complete Graph with Itself" at the Sixth Annual Princeton Conference on Information Sciences and Systems, Princeton University, Princeton, N.J., March 23.

Prof. Christopher O. Osakwe, assistant professor of government and law, participated in a panel discussion on "Self Determination in Rhodesia," sponsored by the International Law Society, March 14.

Dr. Philip Singer, assistant professor of civil engineering, was chairman of a symposium on "Metal Organic Interactions in Natural Water" in the Division of Air, Water and Waste Chemistry at the spring meeting of the American Chemical Society in Boston, Mass., April 11. He is also co-author of a paper delivered at the symposium entitled "Inhibition of Iron (II) Oxygenation by Model Organic Compounds" and authored by graduate student Thomas Theis.

Dr. Wilhelm Stoll, professor of mathematics, gave an invited one-hour address at the Conference on Singularities of Analytic Spaces at Rice University, March 15-18.

Dr. Nicholas D. Sylvester, assistant professor of chemical engineering, presented an invited seminar, "Mass Transfer Effects in Three Phase Reactors," at the University of Tulsa, March 23.

Dr. Boleslaw B. Szczesniak, professor of history, presented two lectures entitled "The Copernican Theory in Old China and Japan" and "The Cartographical Works of Michael Boym (d. 1659)" to students of the University of Warsaw, Warsaw, Poland, in January.

Dr. Carroll F. Tageson, associate professor of education, presented a paper entitled "Counseling the Religious Candidate" at the American Personnel and Guidance Association meeting in Chicago, March 27. Dr. Willis E. Bartlett, chairman of the Department of Graduate Studies in Education, also presented a paper entitled "Vocational Psychology and Evolving Religious Careers" at the Chicago meeting.

Prof. A. Peter Walshe, assistant professor of economics and director of the African Studies Program, participated in a panel discussion on "Self Determination in Rhodesia," sponsored by the International Law Society, March 14.

Dr. Bernard S. Wostmann, professor of microbiology, served as chairman of the 1972 National Dairy Council Nutrition Research Conference in Atlantic City, N.J., April 9. Eighteen discussants invited by Wostmann talked on "The Effect of Intestinal Microflora on the Nutritional Status of Man." Wostmann's own research concerns the effect of bacteria living in the intestines on the metabolism of cholesterol.

events

1972 Sophomore Literary Festival

Six novelists and three poets will comment on the current status of American novels and poetry at the sixth annual Sophomore Literary Festival on campus April 16-21. Charles Newman, critic, novelist and editor of Northwestern University's Tri-Quarterly magazine, will open the weeklong student-directed and funded festival with a keynote address in the Memorial Library Auditorium at 3:30 p.m. April 16.

The winner of the 1969 National Book Award, novelist Jerry Kosinski, will speak at 8:30 p.m. Sunday in Washington Hall. Kosinski is the author of "Steps," the award winner, "The Painted Bird," "Being There," and two books written in the early 1960's under the name of Joseph Novak, "The Future is Ours" and "No Third Path."

Speaking at 3:30 p.m. April 17 in the Library Auditorium will be Diana Wakoski, the first woman to participate in the festival organized in 1967. She gained acclaim for two collections of poetry, "Inside the Blood Factory" and "Motorcycle Betrayal Poems."

Robert Coover, described by the Philadelphia Bulletin as "one of the most talented American novelists," will speak at 8:30 p.m. on April 17. He is the author of "Origin of Brunities" and "The Universal Baseball Association," as well as a collection of short stories, "Pricksongs and Descents."

Reading selections from their fiction in the Library Auditorium on April 18 will be Charles Newman at 3:30 p.m. and William H. Gass at 8:30 p.m. Gass is a literary critic and fiction writer who gained recognition for his "Omensetter's Luck," "In the Heart of the Heart of the Matter," "Willie Master's Lonesome Wife" and "Fiction and Figures of Life." A second lecture by Gass at 3:30 p.m. April 19 in Carroll Hall of Saint Mary's College will concern metaphor and measurement.

A member of the San Francisco group of poets, Robert Duncan will speak at 8:30 p.m. April 19. He is the author of "The Opening of the Field" and "Bending the Bow." Duncan and Diane Wakoski will join with Allen in a poetry symposium at 3:30 p.m. April 20 in the Library Auditorium.

John A. Williams, black novelist and author of "The Man Who Cried I Am" and studies on Martin Luther King Jr. and Richard Wright, will speak at 8:30 p.m. April 20 in the Library Auditorium. The appearance of Williams is co-sponsored by the Notre Dame Black Studies program.

Speaking at 3:30 p.m. April 21 in the Library Auditorium will be Jay Neugeboren, author of "Big Man," "Listen Ruben Fontenez" and "Corky's Brother." Ginsberg will close the festival with a talk at 6:30 p.m. in Washington Hall.

Raymond M. Funk Jr., a sophomore from Libertyville, Ill., is serving as chairman of the 1972 festival.

Campus lectures

The College of Science sponsored Arthur J. Schmidt Challenges in Science Lecture will present Dr. William A. Nolan, Fellow of the American College of Surgeons, Tuesday, April 18, at 8 p.m. in the Center for Continuing Education. Dr. Nolan will speak on "Medicine for the Future." He is the author of the bestseller, "The Making of a Surgeon."

Dr. Ernest L. Eliel, professor of chemistry, will speak on "The Information Pollution--Can We Clear It Up?" as guest lecturer for the Rev. Philip Moore Lecture Series Tuesday, April 18, at 8 p.m. in the Monogram Room of the Athletic & Convocation Center.

Scott McLeod, research assistant at the 1972 Conference on the Human Environment in Stockholm, will speak on "United Nations 1972 Conference on the Human Environment" Wednesday, April 19, at 2:30 p.m. in the Architecture Building Auditorium. The talk is sponsored by the Department of Architecture.

The College of Business Administration will present the fifth of the Cardinal O'Hara Memorial Lecture Series Wednesday, April 19, at 3:30 p.m. in the Memorial Library Auditorium. William L. Campfield, associate director of the Office of Policy & Special Studies, U.S. General Accounting Office, Washington, D.C., will deliver the lecture.

Dr. Jose Angel Gutierrez of the Institute of Latin American Studies, University of Texas, Austin, Tex., will speak on "Socio-Political Conditions and Liberation Movements of Chicanos" Wednesday, April 19, as part of the American Minorities Lecture Series. Thursday, April 27, Dr. Bart Landry of the Department of Sociology, Purdue University, Lafayette, Ind., will discuss "Socio-Political Conditions and Liberation Movements of Afro-Americans." Both talks will begin at 7:30 p.m. in the Memorial Library Auditorium.

Prof. Hanna Gray of the University of Chicago will speak on "Machiavelli and the Humanist Tradition" Wednesday, April 26, as part of the Humanistic Lecture Series of Saint Mary's College. The talk will begin at 8 p.m. in the Memorial Library Auditorium.

The Department of Graduate Studies in Education will present Dr. Robert Lynn, Auburn professor of religion and education at Union Theological Seminary, Columbia University, speaking on "Trends in Protestant Religious Education," Thursday, April 27, at 8 p.m. in the Architecture Building Auditorium.

Dr. Max F. Perutz, chairman of the laboratory of molecular biology, Cambridge, England, will deliver the Nieuwland Lectures in Chemistry May 1, 3 and 5 at 4:30 p.m. EST, in Room 123 of the Nieuwland Science Hall. Dr. Perutz's talk will cover the areas of "Stereochemical Interpretation of Cooperative Effects" (May 1), "Experimental Tests of the Theory" (May 3) and "Structure and Impaired Function in the Abnormal Haemoglobins" (May 5).

Dr. Perutz began his scientific work on the structure of proteins in 1937. However, the difficulties of the problem were so great that it was not until 15 years later, in 1953, that he discovered a method of solving their structure. This method led to the solution of the structure of myoglobin by his colleague J.C. Kendrew and of haemoglobin by Perutz and his colleagues. In 1962 he, and J.C. Kendrew, were awarded the Nobel Prize for their pioneering work on protein structure.

The last of the Qumran Anniversary Lecture and Seminar Series will be delivered by Dr. Jacob Neusner of Brown University Monday, May 1, at 8 p.m. in the Memorial Library Auditorium. Dr. Neusner will speak on "Judaism in a Time of Trouble: Responses to the Destruction of Jerusalem in 70 A.D."

Ladies of Notre Dame Dance

The Ladies of Notre Dame will hold a spring dance, "Flower Fantasy," on Saturday, April 22, from 9 p.m. till midnight in the Monogram Room of the Athletic & Convocation Center. The Eddie Knight Orchestra will provide music for dancing. For details and reservations call Mrs. Francis Beytagh at 223-1016.

International Charismatic Renewal Conference

The Sixth International Conference on the Catholic Charismatic Renewal will be held on the Notre Dame campus June 2-4. It will be the largest meeting ever held on the University's campus, with an estimated 8,000 to 10,000 participants. The format for the conference will combine general sessions, workshops and seminars.

From a handful of delegates who attended the first Catholic Charismatic Renewal gathering at Notre Dame in the summer of 1967, the conference grew to 4,000 from some 200 prayer groups in the United States and abroad last year. Catholic Pentecostals seek renewal in the Church by stressing the personal relationship between a Christian and the Holy Spirit.

Rev. Edward D. O'Connor, C.S.C., associate professor of theology at Notre Dame, has been a national leader in the movement and recently visited Catholic Pentecostal groups in Europe.

ND---SMC Theatre

The Notre Dame-Saint Mary's Theatre will present their final production of the 1971-72 season, "Show Boat," April 28 and 29 and May 4, 5 and 6 in O'Laughlin Auditorium. Dr. Roger Kenvin, chairman of the speech and drama department, will direct the great American musical based on the novel by Edna Ferber. Tickets for faculty, staff and students are \$1.50. Reservations can be made by phoning 284-4141.

office of advanced studies

Notes for Principal Investigators

Public Health Service Research Applications, PHS Form 398

Heretofore, twelve copies of appendices were required for PHS applications for research grants. Principal investigators are requested to note that only six copies of any appendices are now required for research grant applications, Form PHS 398.

Information Circulars

National Endowment for the Humanities Application Due Dates NO. FY72-63

The Division of Research Grants at the National Endowment for the Humanities has two application due dates each year. Applications must be postmarked no later than:

- May 8, 1972, for notification in November, 1972.
- November 20, 1972, for notification in June, 1973.

The process of review for applications is exhaustive, requiring the full period between application deadline and final Endowment action. For this reason applicants are urged to observe the deadlines and where possible to submit proposals earlier than the stated dates in order to ease administrative and processing burdens. Applications received after a deadline will automatically be held over for review in the next cycle.

Additional information and application instructions may be obtained in the Office of Advanced Studies.

National Science Foundation NATO Advance Study Institutes NO. FY72-64

As a means of cooperating with the activities of the NATO Scientific Affairs Division, the National Science Foundation has selected 43 NATO Advanced Study Institutes to be held in Europe in 1972 to receive assistance in the form of partial support for U.S. student participants. These Institutes receive operating support from NATO, but, because of the distances involved, U.S. students are at a disadvantage in competing for the limited participant support funds available to the Institute Directors. NSF support is made available in the belief that it is to the advantage of the United States to insure U.S. participation at many of these Institutes. It is anticipated that approximately 90 student participants will be assisted this year.

A list of the Institutes and Institute Directors is available in the Office of Advanced Studies. These Institutes are intended to provide advanced instruction on highly specialized topics in an atmosphere which will promote international scientific fellowship and cooperation. This year, subjects covered by these Institutes include astronomy, astrophysics, chemistry, mathematics (including applied mathematics and statistics), computer science, physics (including theoretical, plasma, elementary particle, and space physics), engineering, geology, psychology, the life sciences, regional science, and system dynamics.

Advanced graduate and postdoctoral students, and junior faculty, who are U.S. citizens are eligible for this assistance. All awards are made upon the specific nomination of the Institute Directors, who are furnished application materials for the use of their nominees. All inquiries should be directed to the appropriate Institute Director, not to the National Science Foundation.

These awards usually cover only the cost of round-trip air fares, plus an allowance for intercity ground transportation. U.S. air

lines normally must be used for transatlantic travel. Awards will generally not be made to those who received similar awards during 1970 and 1971, employees of other U.S. government agencies, staff lecturers at NATO Institutes, senior scientists, or individuals for whom attendance at the Institute will not be their primary business in Europe.

A nomination from an Institute Director should not be construed by the recipient as a commitment by the Foundation for an award. Such support will depend upon Foundation approval of the application and on the availability of funds.

Council on Library Resources Fellowship Program, 1973-1974 NO. FY72-65

The Council on Library Resources is again offering a limited number of fellowships and internships to mid-career librarians of the United States and Canada who have demonstrated a strong potential for leadership in the profession. The purpose of the grants is to enable successful candidates to improve their competence in the substantive, administrative, and/or technical aspects of their profession. A few candidates may find an internship experience in a particular institution the most profitable use of the fellowship opportunity.

The awards are intended to cover costs during a period of continuous leave, which may range in time from a minimum of three months up to nine months. They do not cover salaries but are for such items as travel, per diem for living expenses while in travel status, supplies and equipment incident to a Fellow's program. It is expected that his salary while on leave of absence will be paid by his parent institution.

In reviewing applications the Committee will place emphasis on the thought and care given to the development of the proposed program of study, investigation, training, or internship as well as on the candidate's professional qualifications. The fellowships are not intended to support work toward an advanced degree in librarianship, although course work which complements a candidate's program and is outside the normal professional curriculum may be considered.

Interested librarians may receive an application form by writing to:

The Fellowship Committee
Council on Library Resources
One Dupont Circle, Suite 620
Washington, D. C. 20036

Completed applications must be received no later than November 1, 1972. The awards will be announced on or about April 1, 1973. Successful candidates must complete their

fellowships prior to October 1, 1974.

The Committee will also welcome nominations of candidates for the awards.

NIH and NIMH Announce Due Dates

NO. FY72-66

The National Institutes of Health has announced a June 1, 1972 due date for proposals for the following:

- Postdoctoral and Special Research Fellowships
- Research and Training Grants
- Biotechnology Resources
- Animal Resources Support
- Training and Fellowships in Laboratory Animal Science
- Medical Library Science Research Projects
- Biomedical Publication Grants

The National Institute of Mental Health has announced a June 1, 1972 due date for proposals for the following:

- Research, Program-Project, and Small Grants
- Utilization and Development, Special Training, Graduate Training, Continuing Education, and Research Fellowships in Mental Health
- Predoctoral and Postdoctoral Fellowships in Psychology
- Training in Public Mental Health
- Improvement of Mental Health Curricula
- Experimental Mental Health Training Projects
- Career Teaching in Mental Health Areas
- Mental Health Manpower Research Studies
- Epidemiology
- Stipends for Student Research in Social Work
- Minority Mental Health Programs
- Studies of Narcotic Addiction and Drug Abuse
- Alcohol and Drug Abuse and Education
- Occupational Mental Health
- Studies of Crime and Delinquency
- Suicide Prevention Programs

Application kits are available in the Office of Advanced Studies, Division of Research and Sponsored Programs, Extension 7378.

National Endowment for the Humanities Approaching Due Dates NO. FY72-67

An additional application cycle has been established in the Endowment's new Youth-grants program, which supports humanities projects originated and conducted by young persons. The revised schedule provides for deadlines on May 22 (for projects to begin after September 1) and July 31 (for projects beginning after December 1).

Other approaching deadlines are as follows: EDUCATION DEVELOPMENT GRANTS--for action by March 1973, applications due not later than July 1, 1972; RESEARCH GRANTS--for action by November 1972, applications due not later than May 8, 1972; SENIOR FELLOWSHIPS--for action by November 1972, applications due not later than June 19, 1972.

National Science Foundation Support of Research Workshops and Symposia NO. FY72-68

The National Science Foundation has issued a separate flyer which provides supplementary information concerning proposals for the support of research workshops and symposia.

Research workshops and symposia should be directed toward the improvement of scientific research activities. They should provide opportunities for increasing research capabilities by enabling participants to pursue science research techniques, principles, and methodology in depth. A project may be in the form of a workshop, symposium, or similar activity related to research. It may focus on a single subject or be interdisciplinary in nature. It is required that the project be related to research and be presented at the graduate or more advanced level. Formal university courses, for which academic credit is given, are not eligible for support.

Participants must be senior graduate students (above the master's level), postdoctorals, or senior investigators. Nonacademic personnel from government and industry may also participate. Participants are defined as those attending the workshop or symposium as contrasted to the staff members offering the program.

Areas of science which are eligible for support include but are not limited to: astronomy; atmospheric sciences, including weather modification; biological and medical sciences, including developmental, ecological, genetic, metabolic, molecular, regulatory, and systematic biology, psychobiology and biological oceanography; chemistry;

earth sciences; engineering sciences, including chemical, civil, electrical, and mechanical engineering, metallurgy, and engineering mechanics; mathematical sciences; physical oceanography; physics; and social sciences, including anthropology, archaeology, political science, social psychology, sociology, economics, demography, linguistics, economic and social geography, and the history and philosophy of science.

Proposers should bear in mind that at least 6 months are required for evaluation and processing of proposals and that this period should be allowed prior to the time when he expects to make final plans and commitments for his project. While proposals may be sent in at any time, it should be understood that in some unusual instances proposal deadlines may be established.

Additional information regarding the submission of proposals may be obtained from the Office of Advanced Studies, Division of Research and Sponsored Programs, Extension 7378.

documentation

Report of the Committee on Revision of the University of Notre Dame Faculty Manual

To: Members of the Notre Dame Faculty

The document that follows is the report of the Faculty Manual Committee concerning the revision of the Manual. The report will be presented to the Faculty Senate in a meeting to which all Faculty are invited: 7:30 p.m., April 18, Auditorium of the Center for Continuing Education.

The Committee wishes to thank all those who submitted recommendations and those faculty and faculty officers who furnished information at our request. We did not adopt all specific recommendations, but all were helpful to us in our deliberations and over-all review.

The Committee recommends an outline for reorganization of the Manual, and new draft material for numerous articles, sections, and subsections.

Within the report, the Committee's major recommendations include the following:

- a. inclusion of material (in Article I) to clarify principles as well as practical and contractual considerations of the role of the faculty and their relation to the University;
- b. change in "time" principles regarding automatic granting of tenure (Article I, Section 3), and principles of notification (Article I, Section 4);
- c. inclusion of terms of office for faculty officers and clarification of procedures for faculty participation in selection of officers (Article II, Section 3, subsections passim);
- d. changes in principles and procedures regarding appointment and promotion so as to improve the processes of cooperation and mutual accountability of departmental committees and faculty officers (Article III, Sections 1 and 2);
- e. removal of the stipulation that faculty members must have tenure to serve on the College Councils or on the Graduate Council;
- f. inclusion of language to allow College Councils, the Graduate Council, and the Academic Council to provide for student membership in these bodies (Article III, Sections 4, 5, and 7);
- g. restructuring of the Faculty Senate and Academic Council to improve efficiency and to insure greater cooperation between these two bodies (Article VI, Section 6-7);
- h. election of Faculty Members to the Board of Trustees (Article IV, Section 2);
- i. inclusion of Deans and elected faculty on the University Budget Committee (Article V, Section 2, Subsection a).

The whole report is as follows:

The Faculty Manual Committee recommends that the revised University of Notre Dame Faculty Manual be organized according to the following outline (for comparative purposes, article and section numbers of the current Manual are indicated in parentheses):

Article I The Faculty and the University

- Section 1 -- The Faculty and the Governance of the University
- Section 2 -- Academic Freedom and Ethics (III.2)
- Section 3 -- Tenure and Due Process (III.5-6)
- Section 4 -- Faculty Contracts and Services (III.3.7.8.9.)
- Section 5 -- Retirement and Leave of Absence (III.10-11)

Article II Members and Officers of the Faculty

- Section 1 -- Membership (categories of faculty) (III.1)
- Section 2 -- Qualifications of membership and rank (III.3)
- Section 3 -- Officers of the Faculty (II)
 - Subsection a. Chairmen of Departments
 - Subsection b. Deans of Colleges
 - Subsection c. Dean of the Law School
 - Subsection d. Dean of the Freshman Year of Studies
 - Subsection e. Vice President for Advanced Studies
 - Subsection f. Associate Provost
 - Subsection g. Executive Vice President
 - Subsection h. Provost
 - Subsection i. President

Article III The Faculty and the Central Academic Structure of the University

- Section 1 -- Departmental Committees (IV.6)
- Section 2 -- Procedures for Appointment and Promotion (III.4)
- Section 3 -- The Freshman Year Committee (IV.3.c)
- Section 4 -- The College Councils (IV.4)
- Section 5 -- Committees of the Graduate School
- Section 6 -- The Faculty Senate (IV.3.b)
- Section 7 -- The Academic Council (IV.3.a)

Article IV The Faculty and the Board of Trustees

- Section 1 -- Faculty Officers
- Section 2 -- Elected Faculty Representatives
- Section 3 -- Faculty Affairs Committee of the Board of Trustees

Article V Special Executive Officers and Organizations

- Section 1 -- Special Executive Officers
 - Subsection a. Vice President for Business Affairs
 - Subsection b. Vice President for Student Affairs
 - Subsection c. Vice President for Public Relations
 - Subsection d. Vice President and General Counsel
 - Subsection e. Directors of University Institutes (II.11)
 - Subsection f. Director of University Libraries (II.12)
 - Subsection g. Director of the Summer Session (II.7)
 - Subsection h. Registrar (II.3)
 - Subsection i. Director of Admissions (II.13)
 - Subsection j. Dean of Students
 - Subsection k. Dean of Administration
 - Subsection l. Dean of Continuing Education (II.9)
 - Subsection m. Director of the University Art Gallery (II.14)
 - Subsection n. Director of the Computing Center
- Section 2 -- Special Organizations
 - Subsection a. University Budget Committee
 - Subsection b. Student Life Council
 - Subsection c. Faculty Committee for University Libraries (IV.3.e)
 - Subsection d. University Committee on Admissions and Scholarship (IV.3g-h)
 - Subsection e. University Committee on Research and Sponsored Programs (IV.3.d)
 - Subsection f. Advisory Committee of the Computing Center (IV.3.f)
 - Subsection g. Faculty Board in Control of Athletics (IV.3.i)

Article VI Procedures for Reviewing and Amending the Faculty Manual (V)

The Faculty Manual Committee recommends the following details and statements for inclusion in the revised Faculty Manual (the recommended material is arranged according to the structure of the above outline):

Article I

The Faculty And The University

SECTION 1 THE FACULTY AND THE GOVERNANCE OF THE UNIVERSITY

As officers of the University of Notre Dame community, all faculty members share the responsibility of governance. All the faculty have the obligation to participate in the processes by which the conditions for teaching, learning, and scholarly inquiry are determined and managed. As officers of the faculty, the academic administrators of the University share with all the faculty the total obligation of governance and assume the special responsibilities of that governance according to the functions of their particular offices. The distinction between the administration and the rest of the faculty is a healthy one if both parties understand that administrative officers speak for, represent, and exert leadership on behalf of the faculty. In that light the faculty and their officers cooperate in fulfilling the central purposes of academic governance: the education of the students, the preservation of free inquiry, the advancement of knowledge, and the discovery of truth.

Thus the faculty and their officers determine academic standards, curricula, and programs, and create the stimulus for study and research. As teachers, the faculty participate in enhancing all aspects of student life which are important to the educative process. As men and women committed to the vocation of teaching and the development of competence through scholarly investigation, the faculty determine the quality, vitality, and good order of the educational experience of the students.

Such obligations can be most effectively fulfilled if the governance of the University is created to insure that all faculty members participate in the decision-making processes that determine the context of the total educational experience. The University of Notre Dame Faculty Manual serves as a constitution for such governance.

SECTION 2 ACADEMIC FREEDOM AND ETHICS

Just as the University of Notre Dame as an institution supports the principles of the academic freedom of its individual members, so the faculty recognize and affirm the special obligations of their several roles as members of the University, of the scholarly community, and of society.

The University supports and defends the concepts of freedom necessary for open, honest, and effective teaching and scholarly activity: the freedom of faculty members to seek the truth in research as they see it, and as their particular professional training directs them to it; the freedom of the faculty to publish the results of their scholarly inquiries and investigations; the freedom of faculty members to plan their courses and discuss their subjects according to the disciplines and wisdom of their training and knowledge.

Furthermore, the University supports and defends the freedom of the individual faculty members to speak or write on public issues without institutional censorship or restraint. In turn, acknowledging that the public may judge their profession and University when they speak or write as citizens, faculty members make every effort to exercise appropriate restraint, indicate that they are not official University spokesmen, and respect the knowledge, opinions, and persons of others.

As teachers, as scholarly investigators and writers, as public critics and commentators, members of the Notre Dame faculty respect the educational objectives of the University, and, in all their capacities, they seek to serve the public welfare and enlighten public awareness.

As teachers, the faculty acknowledge their obligation to encourage the free pursuit of learning by the students of the University, to hold before them the best scholarly standards, and to evaluate the students according to their true merit and accomplishment. Recognizing their role as guides and counsellors, faculty members honor the confidential nature of the professor-student relationship, respect the students as persons, make every effort to foster honest academic conduct by the students, and encourage generally the development of a milieu appropriate for the moral and spiritual growth of the students.

As members of the University of Notre Dame, the faculty, of whatever religious belief, recognize the University's commitment to the study of divinity and to the preservation

and enrichment of the religious traditions, experience, and values of the University community. The quest for knowledge of the spirit and the enhancement of such values as Christian charity should continuously clarify and enlarge the meaning of freedom and ethics at Notre Dame.

SECTION 3 TENURE AND DUE PROCESS

SUBSECTION a. TENURE

Tenure is permanence of appointment granted to qualified members of the Teaching-and-Research Faculty. Both the achievement of tenure and the opportunity to earn tenure are, in part, expression of the faculty's commitment of their efforts and talents to the quality and continuity of the University; the responsible evaluation of an individual's qualifications for tenure by the faculty and their officers is recognition of that commitment, and the granting of tenure is the University's recognition of the achievement of those who earn it. Recognizing that the necessary distinction between the non-tenured and the tenured must not be divisive, all the faculty and their officers share the rights and responsibilities attendant upon the governance and continuity of a vital and stable academic community.

Tenure is granted to members of the Teaching-and-Research Faculty according to the procedures of Article III, Sections 1 and 2, or according to the following principles for the automatic achievement of tenure:

- (i) Professors or Associate Professors whose services at Notre Dame are retained after four years of full-time service on the Teaching-and-Research Faculty in any rank;
- (ii) Assistant Professors whose services at Notre Dame are retained after seven years of full-time service on the Teaching-and-Research Faculty in any rank;
- (iii) Assistant Professors of the Teaching-and-Research Faculty whose services at Notre Dame are retained after a combined total of seven-years' service in any rank at Notre Dame and other institutions of higher learning so long as at least four of these seven years have been at Notre Dame.

Although tenure is, in part, a protection of academic freedom, all the members of any of the University's Faculties and their officers give full respect for and protection of the academic freedom of non-tenured faculty. Any faculty member whose contract is terminated for reasons he claims are in violation of his academic freedom may request a hearing before an ad hoc committee of five members of the Faculty Senate appointed by the Chairman of the Senate; this committee will present its finding within a period of three months to the President and Provost of the University, who will decide on the disposition of the appeal.

In rare circumstances discontinuance of an academic division may oblige the University to terminate the services of those enjoying tenure. In such circumstances, every effort will be made to retain faculty members affected by this provision. A faculty member whose services are no longer required for this reason will receive full salary for at least one year from the date of notification whether or not his duties are continued during that time.

Except for circumstances described in the above paragraph, faculty members with tenure may be dismissed only for serious cause. Specifications of serious cause and procedures for establishing serious cause are defined in Article I, Section 3, Subsections b and c.

SUBSECTION b. DEFINITION OF SERIOUS CAUSE

Dismissal for serious cause is defined as dismissal for one of the following reasons: professional dishonesty or incompetence, continued neglect of academic duties or responsibilities, conviction of a felony, or causing notorious and public scandal.

SUBSECTION c. PROCEDURES FOR ESTABLISHING SERIOUS CAUSE

(See current Manual, Article III, Section 6, Subsection b for text -- no changes recommended, except to substitute Provost for Vice President for Academic Affairs)

SUBSECTION d. SUSPENSION

(See current Manual, Article III, Section 6, Subsection c for text -- no changes recommended except to change article, section, and subsection citations as necessary.)

SECTION 4 FACULTY CONTRACTS AND SERVICES

SUBSECTION a. CONTRACTS

The agreement between the University and an individual member of the faculty for his services is stated in a standard printed contract. Rank and salary are reviewed each year.

Initial appointment of Instructors, Junior Faculty Fellows, and Staff Librarians is for one year. Initial appointment for Assistant Professors is for three years. The terms of all other appointments and reappointments are decided by the procedures of Article III, Sections 1 and 2.

If an appointment is to be terminated at the end of a contract period the University will give notice at least three months in advance of such termination to Instructors in their first year of service, and to Junior Faculty Fellows, Staff Librarians and Staff Professional Specialists. At least six months advance notice of termination will be given to those holding any higher rank in the special Research, Library, or Special Professional Faculties, and to Instructors with more than one year of service. At least twelve months advance notice of termination will be given to Assistant Professors, Associate Professors and Professors.

If a Professor or Associate Professor elects to terminate his services he should give the University at least four months notice of his intention. All other faculty members should give at least three months notice to the University. For members of the Teaching-and-Research Faculty the end of the notice period must coincide with the end of an academic year.

SUBSECTION b. FACULTY SERVICES

Consistent with the standards of appointment defined in Article II, Section 2, the University expects members of the faculty to make contributions to sound instruction, to significant scholarly inquiry and professional service, and, where appropriate, to effective public service.

The University encourages each of its departments, schools or institutes to call upon the services of an individual member of the faculty according to his current interests and talents, and in light of the aims and needs of the program. In particular, the University does not encourage static or uniform services.

For each semester, after conference with each member of his faculty, the Chairman, Dean, or Director, devises the schedule of service for the program.

Members of the faculty attend formal meetings of the faculty of the University, College or School, and Department as appropriate, and commencement exercises and other formal academic events (in academic garb when requested).

SUBSECTION c. FACULTY SALARIES

The salaries of members of the Teaching-and-Research Faculty are usually determined for each year on the basis of the academic year of two semesters. If appointed for the summer session, such members receive additional compensation.

In some programs the services of members of the faculty are engaged for the full year of twelve months. Such members serve in the summer session without additional compensation. Research and study are also recognized as summer services, and summer support may be granted to members who are on academic-year contracts.

Members who are engaged in University research projects supported by outside agencies during the periods for which their services are contracted are not compensated for such work in addition to their regular salaries.

Each year the University publishes its own current salary schedule for the various ranks of the Teaching-and-Research Faculty.

SUBSECTION d. CONSULTING POLICY

The University of Notre Dame recognizes that faculty members are on occasion called upon to provide consulting and other professional activities by outside agencies and industries. Such activities are normally looked on with favor where they: (1) contribute to the professional development of a faculty member, or (2) contribute an expertise to a problem of a society or industry that is not commonly available, or (3) provide some carry-over into the instructional program of the professor involved.

Time spent on such outside activities must be in addition to, rather than a part of, the normal full-time effort expected of members of the faculty for University work. Outside work must in no way interfere with University duties. If there is any possibility of interference with professional obligations, consideration should be given to less than a full-time status with the University. Possible conflict of interest situations should be avoided. Research that would normally be done under the University auspices should not be performed by private individual contract.

A faculty member who wishes to engage in outside professional activities for compensation should obtain permission from his department chairman for individual nonrecurring endeavors. Before entering into an agreement to perform outside professional work on a recurring or continuing basis for compensation, the faculty member should request approval from the dean of his College through the department chairman. This approval is automatically terminated at the end of each University contract period. Faculty members on summer appointment should comply with the above policy during the period of the summer contract.

SECTION 5 RETIREMENT AND LEAVE OF ABSENCE

SUBSECTION a. RETIREMENT

Members of the Faculty ordinarily retire and become emeritus on the first day of July following their sixty-fifth birthday.

A member may retire at an earlier age at his option, or he may be retired at an earlier age because of disability at the option of the University. If a faculty member wishes to contest such premature retirement, he has the right to call for establishment of serious cause by the University.

When a member continues in active service beyond the date prescribed for retirement, service beyond that date will be on the basis of mutual consent with year-to-year appointments. Request for appointment of a faculty member beyond the retirement age should be initially referred to the appropriate departmental Committee on Appointments and Promotions or its equivalent, with procedures thereafter to be followed according to the provisions of Article III, Sections 1 and 2.

Emeriti are permitted to use the University's facilities for study and research, as available, and are eligible to receive support from the University's research funds.

SUBSECTION b. LEAVE OF ABSENCE

The University recognizes the importance, for its own well being, of faculty leaves of absence. It is committed within its resources to support leaves of absence which show promise of professional, intellectual, and academic benefit for its faculty. Procedures for initiating recommendations for leaves are set forth in the rules and procedures of a department's Appointments and Promotions Committee. Recommendations are made to the Dean of the College. The Dean adds his recommendations and submits these to the Provost for approval.

A leave of absence is also granted to a faculty member for reasons of incapacitating sickness or serious disability. The University obligates itself to guarantee remuneration of the faculty member to be established by a monthly salary pay schedule from the University or from an applicable disability insurance policy. During this period, regular medical reports are submitted to the Provost.

The University also provides maternity leaves for faculty according to the particular needs of the faculty member requesting the leave and with provisions to safeguard the faculty status of the individual to be on leave.

A leave of absence granted by the University with or without remuneration is counted toward years of service; at the option of the member on leave it is included in the usual probationary period toward tenure.

Article II

Members And Officers Of The Faculty

SECTION I MEMBERSHIP

The Faculty consists of the officers of the Faculty and members of the Teaching-and-Research Faculty, the Special Research Faculty, the Library Faculty, and the Special Professional Faculty. In addition the Faculty includes the emeriti faculty and may include visiting faculty and adjunct faculty.

Members of the clergy and of religious orders are appointed to the faculty on the same basis as all other members of the faculty and all procedures, principles and benefits indicated in this Manual apply to them in their capacity as faculty.

SUBSECTION a. THE TEACHING-AND-RESEARCH FACULTY

The Teaching-and-Research Faculty are those members of the University who are contracted to fulfill the instructional obligations of the University to its students through the various Colleges and Departments. Members of the Teaching-and-Research Faculty have the ranks of Professor, Associate Professor, Assistant Professor and Instructor.

SUBSECTION b. VISITING AND ADJUNCT FACULTY

A member of the visiting faculty is a qualified educator who performs duties similar to those of the Teaching-and-Research Faculty, but who is contracted for a temporary period usually one year. Members of this faculty have the ranks of Visiting Professor, Visiting Associate Professor, Visiting Assistant Professor and Visiting Instructor.

Members of the adjunct faculty are qualified educators and researchers who assist the teaching and research faculty in fulfilling the instructional obligations of the various Colleges and Departments.

Members of this faculty ordinarily are appointed on a part-time basis and are normally fully employed at other institutions.

SUBSECTION c. THE SPECIAL RESEARCH FACULTY

Members of the Special Research Faculty are qualified professionals who are contracted to perform research services for the various research organizations connected with the University. Members of the special research faculty have the ranks of Faculty Fellow, Associate Faculty Fellow, Assistant Faculty Fellow and Junior Faculty Fellow. A member of the special research faculty is a member of the Faculty of the Specific Research organization to which he is appointed as well as of the academic department which approves such appointment.

SUBSECTION d. THE LIBRARY FACULTY

Members of the Library Faculty have the ranks of Librarian, Associate Librarian, Assistant Librarian and Staff Librarian.

SUBSECTION e. THE SPECIAL PROFESSIONAL FACULTY

Members of the special Professional Faculty have the ranks of Professional Specialist, Associate Professional Specialist, Assistant Professional Specialist and Staff Professional Specialist.

SECTION 2 QUALIFICATIONS FOR MEMBERSHIP AND RANK

SUBSECTION a. TEACHING-AND-RESEARCH FACULTY

The Instructor should ordinarily possess the doctor's degree or its equivalent or, in certain fields, the appropriate professional degree or license, and show promise of teaching ability and capacity for growth.

The Assistant Professor should ordinarily possess the doctor's degree or its equivalent or, in certain fields, the appropriate professional degree or license. He should have potential as a teacher, promise as a scholar, interest in students, and a genuine spirit of study necessary to keep his courses continually revised and to assure his growth in knowledge and maturity.

The Associate Professor should possess the doctor's degree or its equivalent or, in certain fields, the appropriate professional degree or license. He should have demonstrated outstanding teaching ability as evidenced by his growth in knowledge and maturity, his salutary influence upon his students, and his standing among his colleagues. Notable achievement in scholarship, as shown by significant publication, or where appropriate, by meaningful contribution to professional or public service, will ordinarily be required for this rank.

The Professor should possess the qualifications required for appointment as Associate Professor and beyond these should have gained widespread recognition for extraordinary teaching ability and for his contribution to a field of knowledge.

SUBSECTION b. SPECIAL RESEARCH FACULTY

The Junior Faculty Fellow should possess the same qualifications for appointment as does an Instructor in the Teaching-and-Research Faculty.

The Assistant Faculty Fellow should ordinarily possess the doctor's degree or its equivalent or, in certain fields, the appropriate professional degree or license. He should have demonstrated research ability, promise as a scholar, interest in students and in general, the same qualities as are required in an Assistant Professor.

The Associate Faculty Fellow should possess qualifications analogous to those of Associate Professor. He should have demonstrated outstanding research ability as evidenced by his growth in knowledge and maturity, his salutary influence upon his younger colleagues and students, and his standing among his colleagues.

The Faculty Fellow should possess the qualifications required for appointment as Associate Faculty Fellow and beyond these should have gained wide spread recognition for his contributions to a field of knowledge.

SUBSECTION c. THE LIBRARY FACULTY

The Staff Librarian should possess a professional library degree from an accredited library school.

The Assistant Librarian should possess a professional library degree from an accredited library school and have a minimum of three years qualifying professional library experience. He should give evidence of continuing professional growth and maturity. In lieu of experience, graduate studies beyond or other than the professional library degree may be substituted in whole or in part.

The Associate Librarian should possess a professional graduate library degree from an accredited library school and have a minimum of six years of qualifying professional library experience. He should have demonstrated outstanding professional ability as evidenced by his growth and knowledge and maturity, his salutary influence on students, and his standing among his colleagues. Publication or productive scholarship will ordinarily be required for this rank. In lieu of experience, an additional graduate degree may be offered as a partial substitute.

The Librarian should possess the qualifications required for appointment as an Associate Librarian and beyond these should have gained wide spread recognition for extraordinary professional ability and for his contributions to scholarship.

SUBSECTION d. THE SPECIAL PROFESSIONAL FACULTY

The minimum for appointment in this class is a Bachelor's degree or its equivalent in an appropriate area.

SECTION 3 OFFICERS OF THE FACULTY

The Chairmen of Departments, the Academic Deans, the Vice President for Advanced Studies, the Executive Vice President, the Provost and Associate Provost, and the President are the principal Officers of the Faculty. They consult and work with, speak for, and represent the faculty. In performing the functions and carrying out the responsibilities of their various Offices, they supervise, coordinate, facilitate, and develop the intellectual and academic activities of the faculty in such a way as to contribute to the academic effectiveness and growth of the University.

SUBSECTION a. CHAIRMEN OF DEPARTMENTS

The Chairman of a Department is appointed by the President for a stated term, usually three years, and may be reappointed. When a Chairman of a Department is to be appointed, the Dean of the College consults formally with all members of the faculty of the Department and then with the Office of the Vice President for Advanced Studies. The Dean reports their recommendations to the Provost along with his own and the Provost transmits them to the President. Procedure for reappointment is the same as for appointment.

Within the framework of University policies and procedures, the Chairman of a Department has responsibility under the Dean of the College and, when appropriate, the Vice president for Advanced Studies for the administration, well-being, and the development of the Department, its faculty, course of studies, and diverse activities.

The Chairman of a Department may be assisted in the duties of his Office by associate departmental officers.

SUBSECTION b. DEANS OF COLLEGES

The Dean of a College is appointed by the President for a stated term, usually five years, and may be reappointed. When such an appointment is to be made, the Provost advises the College of this necessity through the College Council. The Council then elects a committee of five members from among the faculty of

the College to meet with the Provost to receive and consider all nominations including those from the faculty of the College. The Provost reports the recommendations of the committee to the President along with his own. Procedure for reappointment is the same as for appointment.

Within the framework of University policies and procedures, a Dean has responsibility, under the Office of the Provost, for the administration, well-being, and development of the College, its faculty, courses of study, and diverse activities. He is, in particular, charged with the interpretation and administration of Academic Regulations within the College.

The Dean of a College is assisted in the duties of his Office by Associate and Assistant Deans of the College, who are appointed by the President after consultation with the members of the College Council through the Dean, and who perform such duties and exercise such authority as may be delegated to them by the Dean.

SUBSECTION c. DEAN OF THE LAW SCHOOL

The Dean of the Law School is appointed by the President for a stated term, usually five years, and may be reappointed. When such an appointment is to be made, the Provost consults formally with all full-time members of the faculty of the Law School and reports their recommendations to the President along with his own. Procedure for reappointment is the same as for appointment.

Within the framework of University policies and procedures the Dean has responsibility, under the Office of the Provost, for the administration, well-being, and development of the Law School, its faculty, courses of study, and diverse activities. He is, in particular, charged with the interpretation and administration of Academic Regulations within the Law School.

The Dean of the Law School is assisted in the duties of his Office by Associate and Assistant Deans of the Law School, who are appointed by the President after consultation with the faculty of the Law School through the Dean, and who perform such duties and exercise such authority as may be delegated to them by the Dean.

SUBSECTION d. DEAN OF THE FRESHMAN YEAR OF STUDIES

The Dean of the Freshman Year of Studies is appointed by the President for a stated term usually five years, and may be reappointed. When such an appointment is to be made, the Provost advises the faculty of this necessity. The Faculty Senate then selects a committee of five members from among the Teaching and Research Faculty to study the qualifications of possible candidates and, after consultation with the Deans of the Colleges, to submit recommendations to the Provost. The Provost reports the recommendations of the committee to the President along with his own. Procedure for reappointment is the same as for appointment.

Within the framework of University policies and procedures, the Dean of the Freshman Year of Studies, working in consultation with the Faculty Committee of the Freshman Year of Studies, has responsibility, under the Office of the Provost, for the general regulation, administration, well-being, and development of the Freshman Year of Studies. He is, in particular, charged with the interpretation and administration of Academic Regulations within the Freshman Year.

The Dean of the Freshman Year of Studies is assisted in the duties of his Office by Associate and Assistant Deans of the Freshman Year of Studies, who are appointed by the President after consultation with the Deans of the Colleges and the Dean of the Freshman Year of Studies, and who perform such duties and exercise such authority as may be delegated to them by the Dean.

SUBSECTION e. THE VICE PRESIDENT FOR ADVANCED STUDIES

The Vice President for Advanced Studies is elected by the Board of Trustees upon recommendation of the President; he serves for a stated term, usually six years, and may be reelected. When such an election is to be held, the President advises the faculty of this necessity. The Faculty Senate then selects a committee of five members from among the members of the faculty to meet with the Provost and consider all nominations including those received from the

faculty. The Provost reports the recommendations of the committee to the President along with his own. Procedure for reelection is the same as for election.

Within the framework of University policies and procedures, the Vice President for Advanced Studies has the responsibility under the Office of the Provost for the administration, well-being, and development of the Graduate School, its programs, courses of study, fellowships, and diverse activities. He is, in particular, charged with the interpretation and administration of Academic Regulations within the Graduate School. He is also responsible for the general supervision, administration, and development of research activities, including all sponsored programs, conducted by the University and its faculty.

The Vice President for Advanced Studies is assisted in the duties of his Office by Associate and Assistant Vice Presidents for Advanced Studies, who perform such duties and exercise such authority as may be delegated to them by the Vice President. These officers are appointed by the President after consultation with the Vice President for Advanced Studies and with a committee selected by the Faculty Senate.

SUBSECTION f. THE ASSOCIATE PROVOST

The Associate Provost is elected by the Board of Trustees upon recommendation of the President; he serves for a stated term, usually six years, and may be reelected. When such an election is to be held, the President advises the faculty of this necessity. The Faculty Senate then selects a committee of five members from among the members of the faculty to meet with the President and the Provost and consider all nominations including those received from the faculty. The President reports the recommendations of this committee to the Trustees, along with those of the Provost and his own. Procedure for reelection is the same as for election.

Within the framework of University policies and procedures, the Associate Provost has responsibility for the administration, coordination, and development of such aspects of the academic activities and functions of the University as are delegated to his responsibility by the Provost. He also performs such other functions of the Office of the Provost, and exercises such authority of that Office, as may be delegated to him by the Provost.

SUBSECTION g. THE EXECUTIVE VICE PRESIDENT

The Executive Vice President is elected by the Board of Trustees upon recommendation made by the President after consultation with a committee selected by the Faculty Senate. He serves for a stated term, usually six years, and may be reelected. Procedure for reelection is the same as for election.

The Executive Vice President assists the President in the work of general administration in whatever way the President may desire. In the absence of the President and of the Provost he acts as the President.

SUBSECTION h. THE PROVOST

The Provost is elected by the Board of Trustees upon recommendation of the President; he serves for a stated term, usually six years, and may be reelected. When such an election is to be held, the President advises the University of this necessity. The Faculty Senate then selects a committee of five members from among the members of the faculty to meet with the President and consider all nominations including those received from the faculty. The President reports the recommendations of this committee to the Trustees along with his own. Procedure for reelection is the same as for election.

Within the framework of University policies and procedures, the Provost has responsibility for the administration, coordination, and development of all of the academic activities and functions of the University and also, through the Office of the Vice President for Student Affairs, for the regulation and coordination of all student activities. In the absence of the President, the Provost acts as President.

The Provost is assisted in the duties of his Office by the Associate Provost, who is elected by the Board of Trustees, and by one or more Assistant

Provosts, who are appointed by the President after consultation with the members of the Faculty Senate and the Provost, and who perform such duties and exercise such authority as may be delegated to them by the Provost.

SUBSECTION i. THE PRESIDENT

The President of the University is elected by the Board of Trustees from among the members of the Indiana Province of the Priests' Society of the Congregation of the Holy Cross, after receiving recommendations made by the Nominating Committee of the Board of Trustees. When such an election is to be held, the Chairman of the Board of Trustees advises the University of this necessity through appropriate official channels of communication. The Nominating Committee, before submitting any nominations to the Trustees, shall request a recommendation or recommendations for the Office of President from the Provincial of the Indiana Province of the Priest's Society of the Congregation of the Holy Cross, and shall consult with a committee of five faculty members selected by the Faculty Senate for this purpose. The Nominating Committee may also receive recommendations from any other interested person or persons.

The President is the executive head of the University and is responsible, under the Board of Trustees, for the general direction of its affairs. In the exercise of the responsibilities and authority of his office, he is limited by the Original Charter and by the Statutes and Bylaws of the University, and is guided in his policies and in his decisions by consultation with other Officers of the University, by the recommendations of the Faculty Senate, and by consultation with the Academic Council.

Article III

The Faculty And The Central Academic Structure Of The University

SECTION 1 DEPARTMENTAL COMMITTEES

SUBSECTION a. COMMITTEE ON APPOINTMENTS AND PROMOTIONS

Each department of the various Colleges has a Committee on Appointments and Promotions. The Chairman of the Department is ex officio Chairman and voting member of the Committee; the other members of the Committee must have the rank of Professor or Associate Professor, and must have tenure. Otherwise the exact composition of the Committee and the manner of selection of its members are determined by an organization plan which must be approved by a majority vote of all faculty of the Department and by the Dean of the College. Each such organization plan must contain a provision for its own amendment.

Once established, the Committee shall function as a representative body of its Department. Such matters as its procedures and method of report must be consistent with the provisions of Article III, Section 2 of the Manual, but otherwise its composition, procedures, and manner of report can be altered only by the provisions for its own amendment as set up in its organization plan.

Analagous Committees exist in the Law School and the Library.

SUBSECTION b. AD HOC COMMITTEES

(See Article IV, Section 6, Subsection b of current Manual for text--no recommendation for change.)

SECTION 2 PROCEDURES FOR APPOINTMENT AND PROMOTION

SUBSECTION a. TEACHING AND RESEARCH FACULTY

Deliberations concerning all recommendations for appointments and re-appointments to and promotions or advancement to tenure in the Teaching-and-Research

Faculty are initiated by the Chairman of each departmental Committee on Appointments and Promotions (except in the Law School, where deliberations are initiated by the Chairman of the Law School Committee). Individual members of the departmental faculty may propose recommendations to the Chairman for consideration by the Committee. Each Committee adopts the necessary principles and procedures to insure the confidentiality of its proceedings.

After the necessary deliberations, the Chairman submits recommendations to the Dean of the College. All recommendations are accompanied by initialed minutes of the proceedings of the departmental Committee, the minutes to include the total vote of the Committee on each recommendation submitted. In consultation with the Committee, the Chairman prepares appropriate supporting materials for each recommendation. Any of the Committee members, including the Chairman, may submit a minority report.

If the Dean is in disagreement with a recommendation approved by a departmental Committee, he consults with the Committee. The results of any such consultations are forwarded with the recommendations.

Recommendations of the Departmental Committee and the Dean are submitted to the Provost. Giving due regard to the primary responsibility and expertise of the departmental Committee and College Dean, the Provost reviews all recommendations with the following advisors: the Deans of the Colleges, the Dean of the Freshman Year of Studies, the Associate Provost, and the Vice President for Advanced Studies.

The Provost submits all recommendations both positive and negative, including his own, to the President of the University for final action.

In each case where a positive recommendation for reappointment, tenure, or promotion made by a departmental Committee is not approved by the Provost or President, reasons for the disapproval are submitted to the departmental Chairman through the Dean. The Chairman of the Departmental Committee conveys these reasons to the faculty member in question upon his request. In a case where an approved negative recommendation for reappointment, tenure, or promotion has originated with the departmental Committee, the Chairman conveys the reasons of the Committee to the faculty member in question.

SUBSECTION b. SPECIAL RESEARCH FACULTY

(See Article III, Section 4, Subsection b of the current Manual for text--no recommendation for change.)

SUBSECTION c. THE LIBRARY FACULTY

(See Article III, Section 4, Subsection c of the current Manual for text--no recommendation for change, except to substitute Provost for Vice President for Academic Affairs.)

SUBSECTION d. SPECIAL PROFESSIONAL FACULTY

(See Article III, Section 4, Subsection d of the current Manual for text--no recommendation for change, except to substitute Provost for Vice President for Academic Affairs.)

SECTION 3 FACULTY COMMITTEE OF THE FRESHMAN YEAR OF STUDIES

The Faculty Committee of the Freshman Year of Studies advises the Dean of the Freshman Year in academic matters pertaining to the Freshman Year Program. Its members include the Dean of the Freshman Year, who is Chairman ex-officio, Associate and Assistant Deans of the Freshman Year, and a faculty representative from each of the four Colleges as appointed by the Dean of each College.

SECTION 4 THE COLLEGE COUNCILS

The College Council of each undergraduate College is composed of the Dean of the College, Associate and Assistant Deans, the Chairman of all Departments and Research Laboratories under the jurisdiction of the College, all of whom are members ex-officio; and of elected representatives of the College Faculty in a number equal to the number of ex-officio members. All faculty of the College are eligible to vote for repre-

sentatives, and all members of the faculty of the College are eligible for election. Representatives are elected for terms of three years, in such a manner that one-third are elected for terms of three years, in such a manner that one-third are elected each year, and may be re-elected. Student representatives are elected or selected according to procedures, numbers, and terms as decided upon by each Council. The Dean serves as Chairman of the Council and appoints a Secretary.

The College Council reviews the policies, practices, and procedures of the College. The Council meets at the call of the Chairman, and any member of the Council may request the Chairman to call a special meeting. The decisions of the Council are reached by a majority vote and are subject to the approval of the Dean. At its discretion, the Council may call meetings of or conduct referenda among the College faculty.

The Dean may meet with Chairmen or with subcommittees of the Council to formulate recommendations for or interpretations of College policy: all such recommendations or interpretations of these committees are submitted to the Council.

SECTION 5 COMMITTEES OF THE GRADUATE SCHOOL

SUBSECTION a. THE GRADUATE COUNCIL

The Graduate Council consists of the Vice President for Advanced Studies, his Assistants in charge of Instruction and of Research and Sponsored Programs, the Director of the Summer Session, the Deans of the Colleges that offer graduate work through any of their departments, and the Director of the University Libraries, all of whom are members *ex officio*; of elected representatives of the Graduate Faculty in a number equal to the number of *ex officio* members; and of five members of the faculty appointed by the Vice President for Advanced Studies. All teaching faculty are eligible to vote for representatives and all teaching members of the Graduate Faculty are eligible for election. Representatives are elected for terms of three years, in such a manner that one-third are elected each year, and may be re-elected. Graduate student representatives are elected or selected according to procedures, numbers, and terms as decided upon by the Council. The Vice President for Advanced Studies serves as Chairman of the Council and appoints a Secretary.

The Graduate Council reviews the policies, practices, and procedures of the Graduate School. The Council meets at the call of the Chairman, and any member of the Council may request the Chairman to call a special meeting. The decisions of the Council are reached by a majority vote and are subject to the approval of the Vice President for Advanced Studies. At its discretion, the Council may call meetings of or conduct referenda among the Graduate School Faculty.

SUBSECTION b. THE UNIVERSITY COMMITTEE ON INTERDISCIPLINARY GRADUATE STUDIES

(See Article IV, Section 5, Subsection b of current Manual for text--no changes recommended except to substitute Vice President for Advanced Studies in place of Dean of the Graduate School.)

SECTION 6 THE FACULTY SENATE

The Faculty Senate is an organization composed of 50 members of the faculty. The 20 faculty members serving upon the Academic Council are *ex-officio* members of the Faculty Senate; the balance of 30 faculty members shall be elected by and from the Faculties of the Law School, each of the four Colleges of the University, the Library, and the Special Professional Faculty, the number from each of the foregoing to be proportional to the size of the Faculty involved, provided however that each of the aforesaid Faculties shall be represented by at least one member. Members are elected for a term of three years in such a manner that one third of the elected membership shall be elected each year.

The range of concern of the Faculty Senate extends to matters affecting the faculty as a whole. The Senate seeks to formulate faculty opinion and for this purpose may, at its discretion, conduct faculty meetings and referenda. The Senate also receives from other groups in the University items requiring consideration by the faculty as a whole. With respect to matters of academic concern, the recommendations of the Senate shall be referred to the Executive Committee of the Academic Council which

shall place the subject matter of the recommendation on the agenda of the Council and which shall furnish a copy of the Senate recommendation to each member of the Council.

Consistent with the foregoing, the Senate may adopt rules and by-laws relating to the determination and election of members and officers, the establishment of standing committees, and the conduct of its business.

SECTION 7 THE ACADEMIC COUNCIL

The Academic Council is composed of the President, who is Chairman ex-officio, the Provost, who is Vice Chairman ex-officio, the Executive Vice President, the Associate Provost, the Vice President for Advanced Studies, the Dean of the Law School, the Dean of the College of Arts and Letters, the Dean of the College of Science, the Dean of the College of Engineering, the Dean of the College of Business Administration, the Dean of Freshman Year of Studies, three members appointed by the President, and 20 elected faculty members. Undergraduate and graduate student representatives, the total not to exceed six, may be elected or selected according to procedures and terms as decided upon by the Council.

The faculty members are elected by and from the Faculties of the Law School and each of the four Colleges, the number from each College and the Law School to be proportional to the size of the Faculty involved, provided however that the Faculty of the Law School and each College shall be represented by at least one member. The Faculty of the Law School and the College Council of each College shall determine the procedures to be followed in electing the representatives of each of the aforesaid bodies. Faculty members are elected for a term of three years in such manner that approximately one-third of the elected membership is elected each year.

The Council determines the academic policies and regulations of the University. The decisions of the Council are reached by majority vote of the membership and are subject to approval by the President and the Board of Trustees.

The Council shall meet regularly, at least once each semester. Meetings may be called by the President or the Executive Committee. The President also will call a meeting upon petition of any seven members of the Council.

The Council shall have an Executive Committee composed of the Provost, who shall be Chairman ex-officio, and five other members of the Council appointed by the President, subject to the approval of the Council, three of whom shall be chosen from the elected Faculty members. The Executive Committee shall meet at least monthly to consider and prepare matters to be placed upon the agenda for action by the Council. The Council's agenda shall be published to the University Community at least two weeks prior to the Council meeting by appropriate means, such as through the Notre Dame Report and student media.

Consistent with the foregoing, the Council shall have authority to adopt rules and by-laws for the conduct of its business. Such rules and by-laws may be adopted, amended or repealed by majority vote of the Council

Article IV

The Faculty And The Board Of Trustees

SECTION 1 FACULTY OFFICERS

Certain academic Officers of the Faculty are included among those Officers of the University as designated in Section II of the Bylaws of the Board of Trustees: these are the President, the Provost, the Executive Vice President, the Associate Provost, and the Vice President for Advanced Studies. These officers are thus among the especial representatives of the faculty in the effective cooperation of the Faculty and the Board of Trustees.

Authority to alter, amend, or repeal the Bylaws of the Trustees rests with the Fellows of the University in accordance with Section VI of the Bylaws. However, whenever a proposal is made to the Fellows to alter, amend, or repeal any part of

the Bylaws affecting definition or status of academic Officers of the Faculty referred to in Section II of the Bylaws, the President of the University shall inform the faculty of such proposal at least fifteen days in advance of the meeting at which the Fellows will vote upon the proposal. Members of the faculty may then, individually or collectively, transmit to the President their comments on the merits or disadvantages of the proposal. The President will inform the Fellows of the nature and tenor of these comments prior to their vote upon the proposal.

SECTION 2 ELECTED FACULTY REPRESENTATIVES

Six members of the Teaching-and-Research Faculty nominated by the Faculty Senate and elected by the Fellows of the University will serve as members of the Board of Trustees. These faculty members are elected for a term of three years, in such manner that one-third are elected each year, and may be re-elected. The elected faculty members of the Board of Trustees are among those especial representatives of the Faculty responsible for effective cooperation between the Board and the Faculty.

SECTION 3 FACULTY AFFAIRS COMMITTEE OF THE BOARD OF TRUSTEES

The Faculty Affairs Committee of the Board of Trustees is composed of the six faculty members elected to the Board according to the provisions of Article IV, Section 2 of the Faculty Manual and of a representative number of other Trustees as appointed by the Chairman of the Board of Trustees. As a Standing Committee of the Board, the Faculty Affairs Committee establishes a mutually beneficial liaison between the Board and the Faculty of the University.

Article V

Special Executive Officers And Organization

SECTION 1 SPECIAL EXECUTIVE OFFICERS

(The Faculty Manual Committee recommends that the Academic Council formulate appropriate descriptions for offices as listed in the Manual Committee's recommended outline for this section. The outline indicates in parentheses the article and section numbers of the current Manual where some of these offices are already described--the Manual Committee has no substantive recommendations for change in these cases. The Committee recommends that the description for the Vice President for Student Affairs include appropriate assistants such as the members of the campus ministry and hall rectors. The section on the Vice President for Business Affairs should include principal assistants such as the comptroller.)

SECTION 2 SPECIAL ORGANIZATIONS

(The Faculty Committee recommends that the Academic Council formulate appropriate descriptions of the bodies as listed in the Manual Committee's recommended outline for this section. The outline indicates in parentheses the article and section numbers of the current Manual where most of these bodies are already described--the Committee has no recommendations for change in these cases, except for the University Committees on Admissions and on Scholarships and Prizes: the Manual Committee recommends that these two committees be combined and structured according to the description listed below. For the two Committees of this section not currently in the Manual, the University Budget Committee and the Student Life Council, the Manual Committee has prepared a specific recommendation only for the Budget Committee, which is listed below.)

SUBSECTION a. UNIVERSITY BUDGET COMMITTEE

The University Budget Committee is responsible for advising the University President on the establishment of financial priorities for the university. It reviews and evaluates the initial budget requests from major budget administrators such as the Deans of the individual Colleges, the Director of Libraries, or the Director of the Athletic and Convocation Center. The Committee also reviews and evaluates proposed building plans, large development grants and

other financial commitments that would bind the University in future years.

The University Budget Committee consists of four faculty members nominated by the Faculty Senate and elected for two-year terms by the teaching and research faculty, the Deans of the Colleges of Arts and Letters, Engineering, Science and Business Administration, the Dean of the Law School, the Dean of Administration, the University Comptroller, the Vice President for Business Affairs, the Associate Provost, the Executive Vice President, the Provost, and the President.

The Committee meets regularly at least once each semester. Meetings are called by the President who serves as the Chairman of the Committee.

SUBSECTION b. THE UNIVERSITY COMMITTEE ON ADMISSIONS AND SCHOLARSHIP

The University Committee on Admissions and Scholarships is composed of the Deans of the Colleges, the Dean of the Freshman Year, a faculty member from each college elected by the College Council, the Director of Admissions who serves as Chairman, and the Director of Financial Aid who serves as Secretary. This Committee considers undergraduate Admissions and Scholarship policies and procedures, and makes appropriate recommendations to the Academic Council.

Article VI

Procedures For Reviewing And Amending The Manual

(See Article V of the current Manual for the text--no changes recommended)

Respectfully submitted,

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